

Cobb County Commercial Application Form

All Applicable items in this box must be completed before submittal to fire Marshal's Office

****Put date next to appropriate job type****

Site _____ Shell _____ New Bldg _____ New Tenant _____ Add (Int / New) _____ Remodel _____

Other _____ Apt _____ F/S Townhouse _____ Condo _____ Fire Damage (R / C) _____

New Bldg. Outside Dimensions _____ District _____ Land Lot (s) _____

Job / Tenant Name _____

Address _____ Suite _____

City _____ City Limits ☐ Acworth ☐ Kennesaw ☐ Powder Springs Zip _____

Complex Name _____

Building # _____ Stories in Building _____ Number of Buildings _____ Basement ☐ Yes ☐ No

New Bldg. Sq. Ft. _____ New Tenant Sq. Ft. _____ Addition Sq. Ft. _____ Remodel Sq. Ft. _____

Occupancy Type per NFPA 101 _____ O/Load per NFPA 101 _____ LSC Year _____

(FMO use only)

Construction Type per Building Code _____ Serving alcohol ☐ Yes ☐ No State tenant ☐ Yes ☐ No

Space Completely Sprinklered: ☐ Yes ☐ No Type _____ Req. by Code ☐ Yes ☐ No _____

(List code section)

Building Completely Sprinklered: ☐ Yes ☐ No Type _____ Req. by Code ☐ Yes ☐ No _____

Supervised System ☐ Yes ☐ No Req. by Code Section _____ (List code section)

Other fire protection system(s) _____ Construction Cost \$ _____

Please check if building/job will have any of the following new work performed:

Heating/Air ☐ Yes ☐ No **Electrical** ☐ Yes ☐ No **Plumbing** ☐ Yes ☐ No

Fire Sprinklers ☐ Yes ☐ No **Hood System** ☐ Yes ☐ No **Fire Alarm** ☐ Yes ☐ No

Arch/Designer _____ Phone _____

Person Responsible for Plans _____ Phone _____ Fax _____

24 Hour Contact Person _____ Phone _____

General Contractor _____ Phone _____

Address _____ City _____ State _____ Zip _____

Property Owner's Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Signature _____ **Print** _____ **Date** _____

Title/Relation _____

**** Official Use Only - DO NOT WRITE BELOW THIS LINE ****

Building Department Comments _____

Reviewed By: _____ Date _____

Fire Marshal's Office Comments _____

Reviewed By: _____ Date _____

FMO Bldg.

Certificate of Occupancy Required ☐ ☐ New Construction Only, O.C.G.A. 25-2-13: ☐ Yes ☐ No

Letter of Completion Required ☐ ☐

Special Inspections Required ☐ ☐

PERMIT #

Fire Marshal's Office Requirements

Call Fire Marshal's Office (770) 528-8310 for plan review appointment

A scope of work letter is required for all remodeling jobs.

8 1/2" x 11" REDUCED FLOOR PLAN IS REQUIRED IN ADDITION TO PLANS SUBMITTED. The following items listed below must be shown on the 8 1/2 X 11:

Dimensions

Sprinkler Cut Off

Fire Control Room

Electrical Room or Cut Off

Floor Plan (If multi-story shell building provide one 8 1/2" X 11" for all typical floor plans, and one for each non-typical floor plan)

Fire Department Sprinkler Connection Per Approved Site Plans

Gas shut off

Standpipes

Knox Box Location

- Minimum of four (4) sets of plans to Fire Marshal's Office for approval.
- One complete set of plans on CD in PDF format.
- ***Submit one (1) additional set for projects requiring Health Department (770-435-7815) and/or Water & Sewer (770-419-6312) approval, i.e., Restaurants, Swimming Pools/Bathhouses, Hair Salons, Car Washes, Laundries, Septic Tanks etc.

Building Department Requirements Structural Plan Review Office (770) 528-2071

Plans must be approved by Fire Marshal prior to submittal for structural plan review. Review procedures are as follows:

- Renovations are reviewed as time permits; free standing buildings & additions are required to be dropped off for review. Review time varies depending upon the complexity of the plans.
- Any plans stating "Not Released for Construction" or similar are not acceptable.
- **Zoning approval is mandatory on all permits.**

In addition to the above requirements, the following steps are **mandatory before issuance of a Permit for a free standing building or addition.** (Energy Affidavit, Temporary Pole and Temporary Power forms must accompany this application).

- ☐ Land Disturbance Permit issued by Site Plan Review. (770-528-2147)
LDP #: _____
- ☐ Address Verification issued by Cobb County GIS. (770-528-2002)
- ☐ Grading Permit (On site Erosion Control Approval) issued by Site Inspections. (770-528-2134)
Grading #: _____
- ☐ Water and Sewer Fees paid. (770-419-6327)
Water / Sewer #: _____
- ☐ Architectural Design Worksheet completed.
Required: _____ Actual: _____
- ☐ Statement and Schedule of Special Inspections. (See www.seaog.org for forms and example.)
- ☐ Health Department Approval. (770- 435-7815)
- ☐ Two complete sets of plans on CD in PDF format.
- ☐ Cobb County Code Compliance Bond and Georgia Business License #: _____
- ☐ Erosion Control Certification (See gaswcc.georgia.gov) #: _____
- ☐ State Contractor License: Type _____ # _____

Zoning Department Use Only

Comments _____

Approved by: _____ Date: _____